

## Chesar Platform access manual

### Contents

<b>1. ECHA account .....</b>	<b>1</b>
<b>2. Setting up Chesar Platform for the first time .....</b>	<b>1</b>
2.1. Access IUCLID Cloud .....	1
2.2. Enable Chesar Platform .....	4
<b>3. Accessing Chesar Platform after it has been enabled .....</b>	<b>6</b>

### 1. ECHA account

To access Chesar Platform in ECHA Cloud Services you need to have an ECHA Account with an associated **industry** Legal Entity<sup>1</sup>. An ECHA Account is the starting point to gain access to ECHA's IT systems, which include ePIC, R4BP, REACH-IT and the ECHA Cloud Services.

If you do not yet have an ECHA Account, you can find instructions on how to create one in section 5 (Sign-up) of the [ECHA Accounts Manual for Industry Users](#).

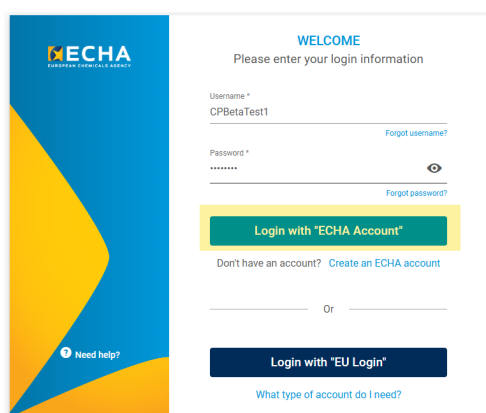
### 2. Setting up Chesar Platform for the first time

**Note:** To be able to take the steps described in this section, the user will need to have the role of **LE Manager**.

#### 2.1. Access IUCLID Cloud

Chesar Platform is available as part of IUCLID Cloud Services for Industry. To be able to work with Chesar Platform, you will first need to Subscribe to the IUCLID Cloud service.


1. Go to <https://ecs.echa.europa.eu/cloud/home.html> and log in with the ECHA Account credentials



<sup>1</sup> Note that it is currently not possible to access Chesar Platform with the authority accounts available to competent authorities working on the Biocidal Products Regulation (BPR). Authority users should therefore also create an "industry" account.


2. In the ECHA Cloud Services dashboard, identify the IUCLID Cloud service and select **Subscribe**

### IUCLID services



This full IUCLID Cloud service allows users to maintain their scientific data and prepare dossier for submission to ECHA. [Read more](#)


[Subscribe](#)



This service is designed for users who wish to get familiarised with a trial version of IUCLID Cloud before starting to use the full IUCLID Cloud service. [Read more](#)


[Subscribe](#)

### Submission services



The ECHA Submission Portal is an online tool for submitting SCIP, Poison Centres notifications and EFSA applications. [Read more](#)

[Access service](#)



Trial version to get familiar with the features. All submissions made in trial will not be treated as real data. [Read more](#)

[Access service](#)

**Note:** if the button says **Access** instead of **Subscribe**, you have already subscribed to the IUCLID Cloud Service and you can go directly to section Enable Chesar Platform2.2.

3. Accept the Terms and Conditions and click on the **Subscribe** button.

[← All Cloud Services](#)

## IUCLID Cloud

This full IUCLID Cloud service allows users to maintain their scientific data and prepare dossier for submission to ECHA. The service provides the users with up to 5 GB of data storage, fully managed backups and dedicated helpdesk support.

Users are able to perform all the dossier preparation tasks which include editing data and running the plug-in tools needed to prepare a complete dossier.

Note that users of this IUCLID Cloud service can also enable Chesar Platform from the "Manage service" link on this page as part of the same service. Chesar Platform can be used to carry out chemical risk assessments and document them.

**Service terms of use:**

- Immediate subscription activation
- Target 24/7 availability except for pre-defined maintenance periods occurring outside the working hours
- Controlled service updates with every new release of IUCLID Cloud
- Helpdesk support during office hours
- Automated backup and data recovery in case of data loss
- Quota of 5 GB of data per subscription
- Limit of 1 GB per file attachment
- Automatic subscription termination after 2 years of non-usage

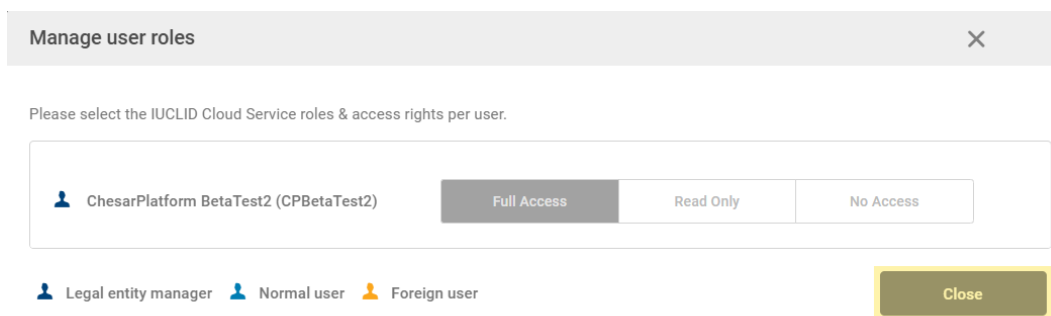
Please consult the [Q&A](#) for more information about the ECHA Cloud services.

View the [Terms & Conditions](#) associated with the IUCLID Cloud.

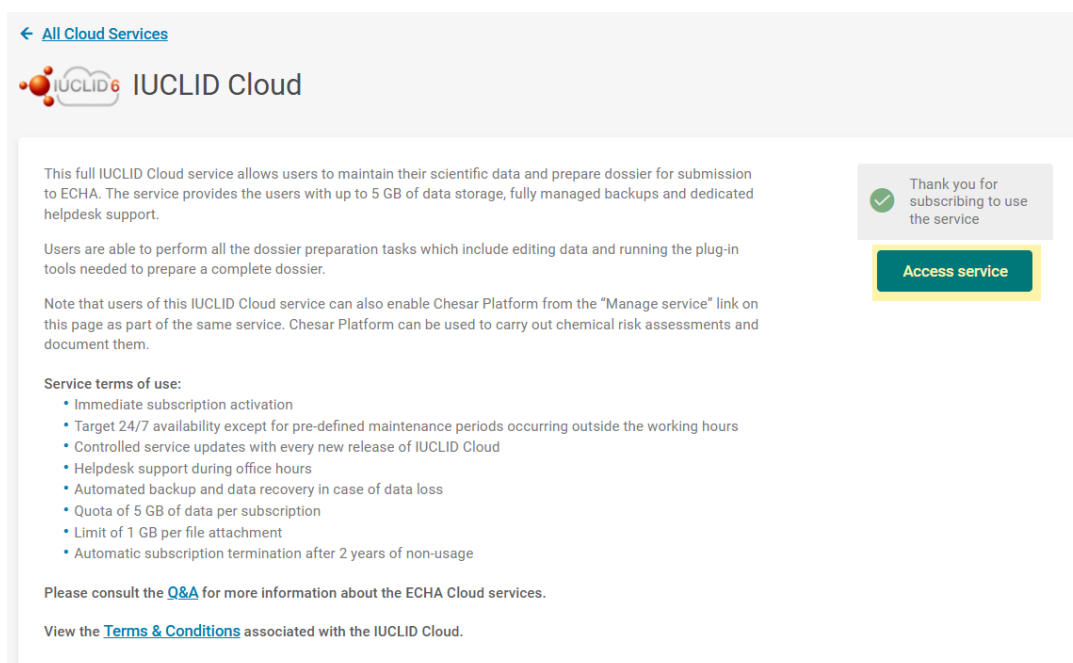
I acknowledge that I have read and agreed to the linked [Terms & Conditions](#)

[Subscribe](#)

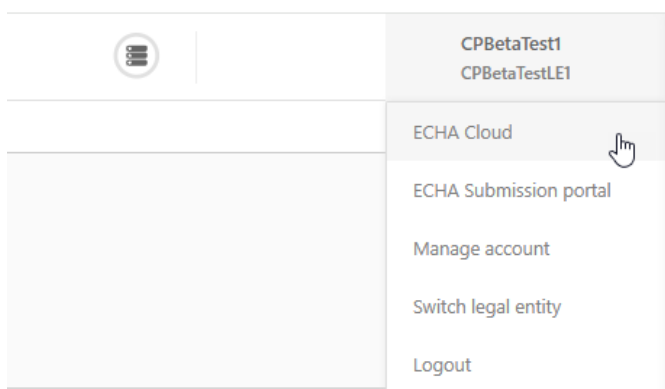
- In the pop-up which appears, which displays your role (which should be set to Full Access), click the **Close** button.



- When back in the previous screen, click the **Access service** button. You will receive an email to confirm your subscription.



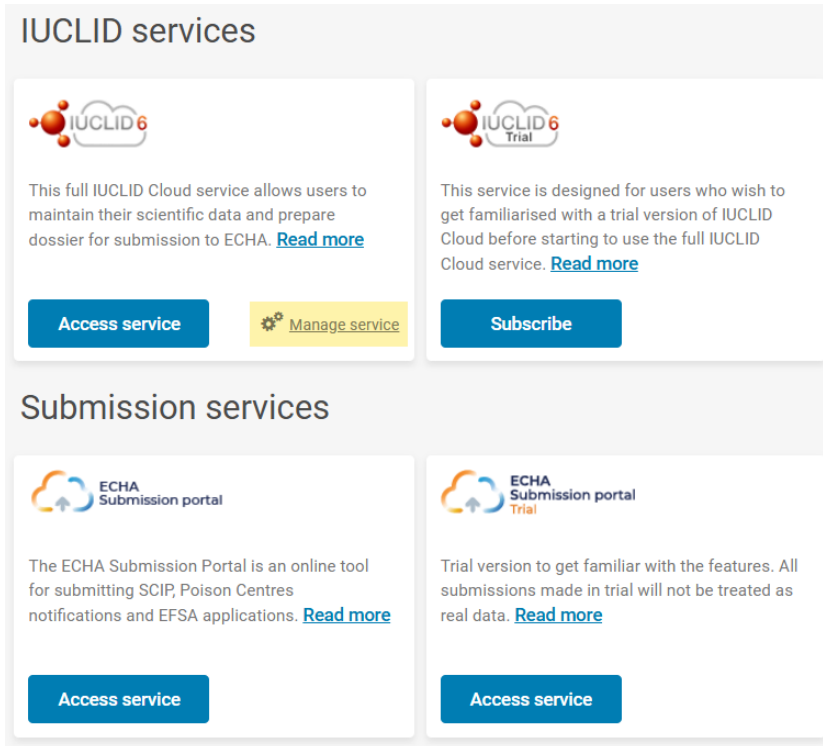
- IUCLID will be opened, wait until the service is initiated. Then return to the ECHA Cloud page by selecting **ECHA Cloud** in the dropdown in the **Cloud bar** at the **top right** of the page.



## 2.2. Enable Chesar Platform

Once you have subscribed to the IUCLID Cloud service, you will be able to enable Chesar Platform.

1. Access the settings for the IUCLID Cloud service through the **Manage service** link



The screenshot shows a dashboard with two main sections: "IUCLID services" and "Submission services".

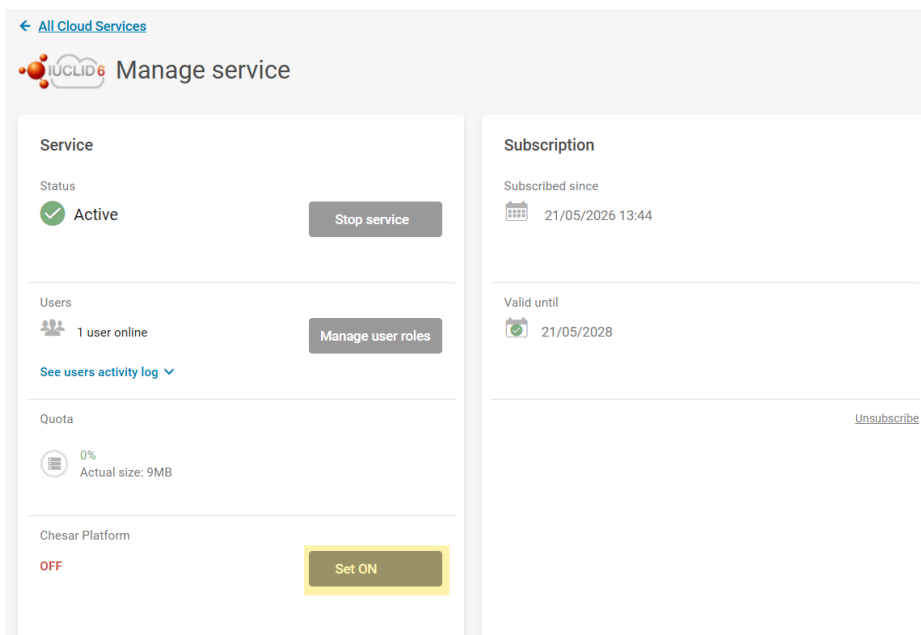
**IUCLID services**

- IUCLID 6**: This full IUCLID Cloud service allows users to maintain their scientific data and prepare dossier for submission to ECHA. [Read more](#). Buttons: **Access service**, **Manage service** (gear icon), **Subscribe**.
- IUCLID 6 Trial**: This service is designed for users who wish to get familiarised with a trial version of IUCLID Cloud before starting to use the full IUCLID Cloud service. [Read more](#). Button: **Subscribe**.

**Submission services**

- ECHA Submission portal**: The ECHA Submission Portal is an online tool for submitting SCIP, Poison Centres notifications and EFSA applications. [Read more](#). Button: **Access service**.
- ECHA Submission portal Trial**: Trial version to get familiar with the features. All submissions made in trial will not be treated as real data. [Read more](#). Button: **Access service**.

2. Go to the Chesar Platform section and click on **Set ON**



The screenshot shows the "Manage service" page for IUCLID 6. It is divided into two main columns: "Service" and "Subscription".

**Service**

- Status**: Active (green checkmark). Button: **Stop service**.
- Users**: 1 user online. Button: **Manage user roles**. Link: [See users activity log](#) (dropdown arrow).
- Quota**: 0% (Actual size: 9MB).
- Chesar Platform**: OFF. Button: **Set ON** (highlighted in yellow).

**Subscription**

- Subscribed since**: 21/05/2026 13:44.
- Valid until**: 21/05/2028 (green checkmark).
- Link: [Unsubscribe](#)

- In the pop-up which appears, read the information carefully and, when you want to proceed, select **Turn On**.

Turn ON Chesar Platform
✕

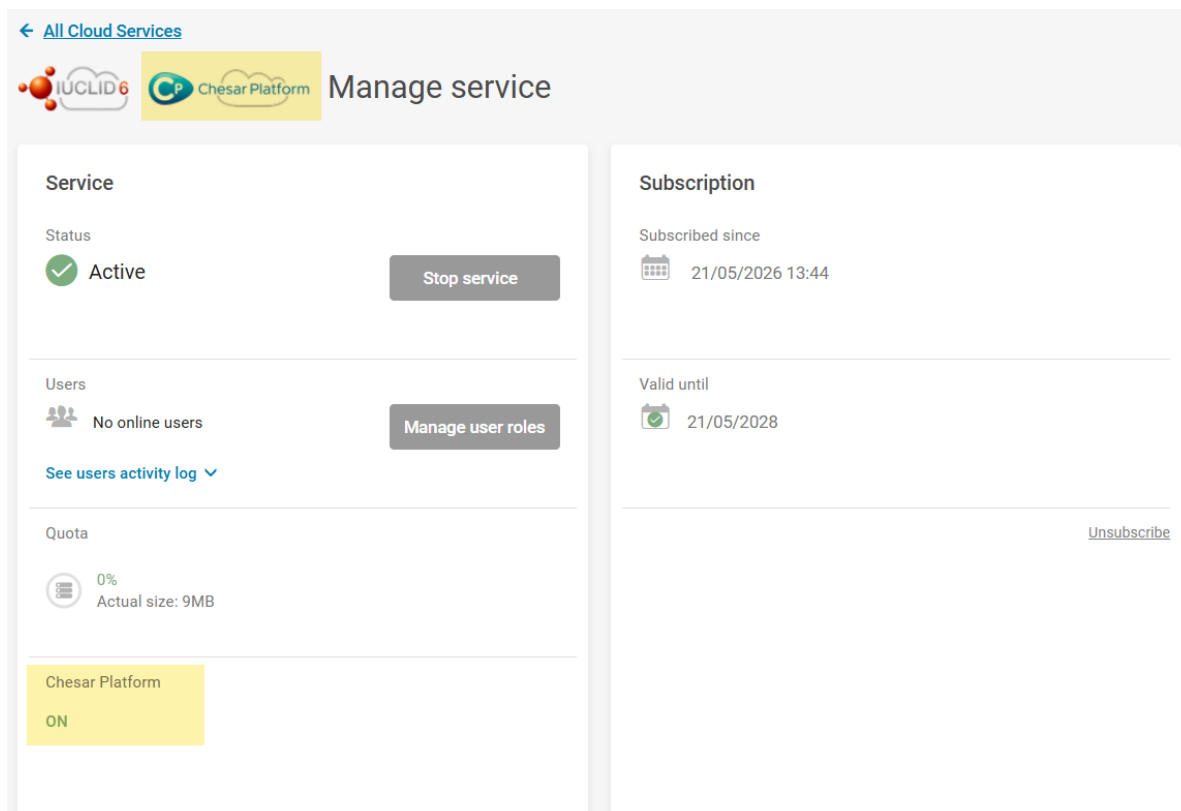
**Please note! You are about to add Chesar Platform to your existing IUCLID Cloud subscription. This action cannot be undone.**

If you proceed and turn ON Chesar Platform, this IUCLID Cloud service will be stopped and restarted, after which Chesar Platform will be available . Both IUCLID and Chesar Platform can then be accessed via the "Access service" button.

Note that, as a result of the restart, any users currently using the service will be logged out and any unsaved data will be lost. The data available in your IUCLID database will remain available and will not be impacted by this change.

Cancel
Turn On

- Chesar Platform will be added to your IUCLID Cloud instance. This may take up to 10 seconds, **do not take any action while the process is ongoing**. Once the process has been completed, the **Manage service** screen will be updated. You will see that Chesar Platform is now **ON**, and the **Chesar Platform Cloud logo** is now visible next to the IUCLID Cloud logo.



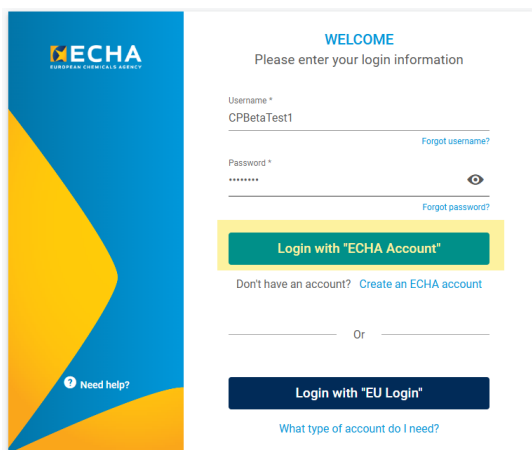
The screenshot shows the 'Manage service' interface for Chesar Platform. At the top left, there is a navigation arrow and the text 'All Cloud Services'. Below this, the IUCLID 6 and Chesar Platform logos are displayed. The main content is divided into two columns: 'Service' and 'Subscription'.  
 The 'Service' column includes:  
 - Status: Active (with a green checkmark icon) and a 'Stop service' button.  
 - Users: No online users (with a person icon) and a 'Manage user roles' button.  
 - A link to 'See users activity log' with a dropdown arrow.  
 - Quota: 0% (with a bar chart icon) and 'Actual size: 9MB'.  
 - A yellow box at the bottom indicating 'Chesar Platform ON'.  
 The 'Subscription' column includes:  
 - 'Subscribed since' with a calendar icon and the date '21/05/2026 13:44'.  
 - 'Valid until' with a calendar icon and the date '21/05/2028'.  
 - An 'Unsubscribe' link at the bottom right.

- Go back to the **Cloud Services** overview page by using the arrow with **All Cloud Services** at the top left of the **Manage service** window.

### 3. Accessing Chesar Platform after it has been enabled

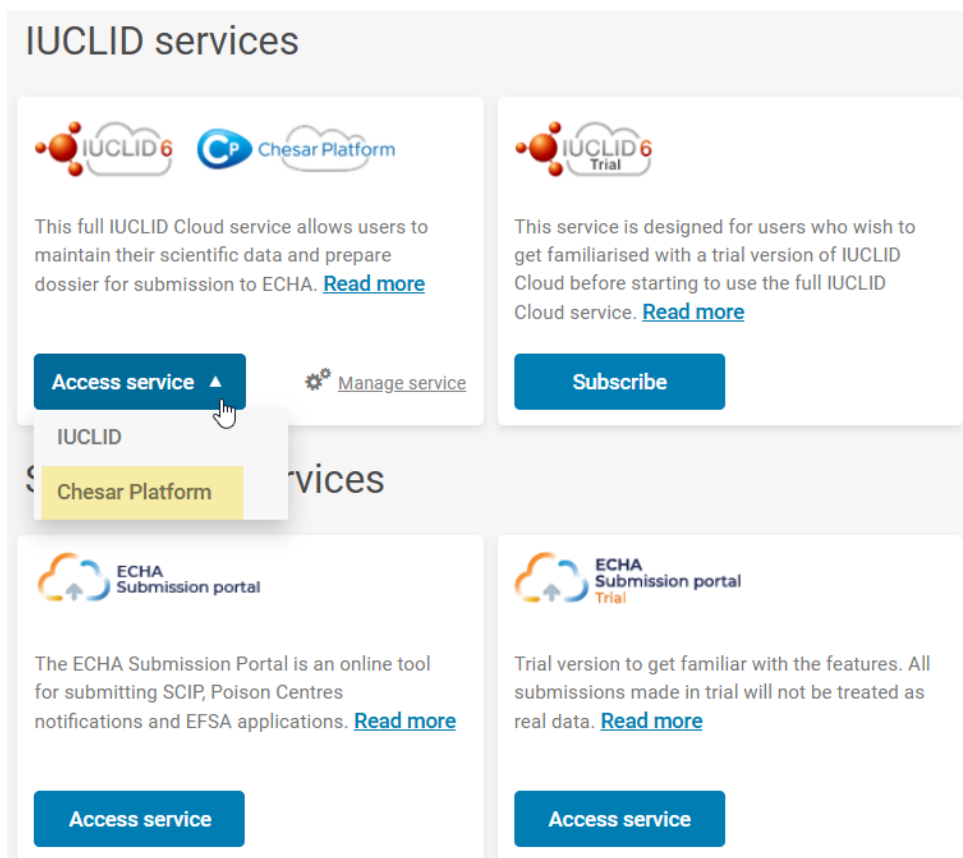
**Note:** To be able to access Chesar Platform, users will need to have the role **LE Manager** and/or **IUCLID Full Access**.

1. Go to <https://ecs.echa.europa.eu/cloud/home.html> and log in with the ECHA Account credentials



The screenshot shows the ECHA login page. On the left is the ECHA logo. The main content area is titled "WELCOME" and asks the user to enter login information. There are fields for "Username \*" (containing "CPBetaTest1") and "Password \*". Below the password field is a "Forgot password?" link. A prominent green button labeled "Login with 'ECHA Account'" is highlighted with a yellow border. Below it, there is a link "Don't have an account? Create an ECHA account". Further down, there is an "Or" separator and a dark blue button labeled "Login with 'EU Login'". At the bottom, there is a link "What type of account do I need?".

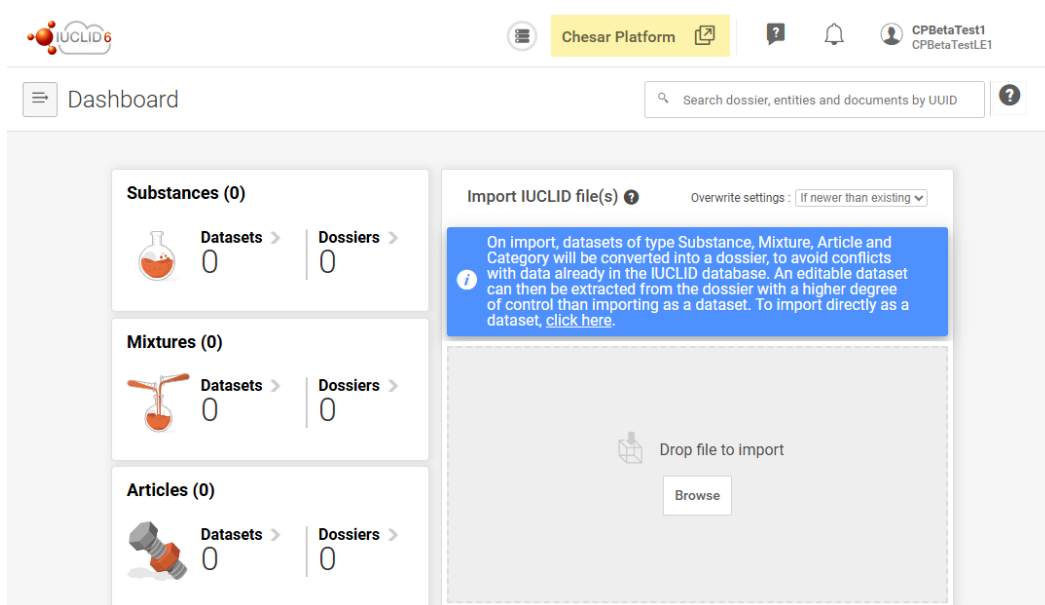
2. Click on **Access Service** in IUCLID Cloud area. If all steps described in section 2 have been completed, the button should be a picklist with options IUCLID and Chesar Platform. Select **Chesar Platform**.



The screenshot shows the "IUCLID services" page. It features four service cards. The top-left card is for "IUCLID 6 Chesar Platform", with a description and a blue button labeled "Access service" that has a dropdown menu open showing "IUCLID" and "Chesar Platform" (highlighted in yellow). Next to it is a "Manage service" button. The top-right card is for "IUCLID 6 Trial", with a description and a blue button labeled "Subscribe". The bottom-left card is for "ECHA Submission portal", with a description and a blue button labeled "Access service". The bottom-right card is for "ECHA Submission portal Trial", with a description and a blue button labeled "Access service".

Notes:

- If the IUCLID Cloud instance has been shut down (due to a longer period of inactivity), you may receive an error page if you directly access Chesar Platform. In this case, refreshing the browser screen should solve the issue.
- In some cases, IUCLID may be launched even though Chesar Platform has been selected from the dropdown. If this happens, Chesar Platform can be opened by clicking on **Chesar Platform** link in the top bar on the screen.



The screenshot shows the IUCLID 6 dashboard. At the top, there is a navigation bar with the IUCLID 6 logo, a 'Chesar Platform' dropdown menu, and user information for 'CPBetaTest1'. Below the navigation bar is a search bar and a 'Dashboard' label. The main content area is divided into two columns. The left column contains three summary cards: 'Substances (0)', 'Mixtures (0)', and 'Articles (0)'. Each card shows 'Datasets' and 'Dossiers' counts, both currently at 0. The right column features an 'Import IUCLID file(s)' section with an 'Overwrite settings' dropdown set to 'If newer than existing'. A blue information box provides instructions on how imported data is handled. Below this is a file upload area with a 'Drop file to import' prompt and a 'Browse' button.